



REPUBLIC OF KENYA

MINISTRY OF PETROLEUM AND MINING

ESTABLISHMENT OF AUDIT COMMITTEE IN THE MINISTRY

A. INTRODUCTION

Pursuant to Section 73(5) of the PFM Act 2012 and Regulation 174 of the PFM Regulations, 2015 and the guidelines for establishment of Audit Committees in the public entities vide Kenya Gazette Notice Vol. CXVIII No. 40 of 15th April, 2016, the Ministry is seeking to recruit persons as Chairperson and Members of the Audit Committee.

B. REQUIREMENTS FOR APPOINTMENT

CHAIRPERSON

To be appointed as the Chairperson of the Audit Committee, one must have the following:

1. A Degree from a recognized University
2. Knowledge and experience of not less than 7 years in Audit and /or Financial Management/ Accounting.
3. Be a member of a professional body and of good standing.
4. Knowledge and experience in Risk Management.
5. Be a person of integrity and in compliance with the requirements of Chapter Six of the Constitution of Kenya, 2010.

MEMBER

1. A degree from a recognized University.
2. Working experience of not less than 5 years.
3. Be a member of a professional body and of good standing.
4. Knowledge in Public Service/ Government operations.
5. Be a person of integrity and in compliance with the requirements of Chapter Six of the Constitution of Kenya 2010.

Refer Regulations, 174 PFM Regulations, 2015 for details. The same can be downloaded from the Ministry's website www.petroleumandmining.go.ke

APPLICATION PROCESS:

All interested applicants who meet the requirements in (B) above should submit their applications together with detailed curriculum vitae, copies of academic and professional certificates and testimonials, and national identity card in an envelope sealed and addressed as below;

The Cabinet Secretary
Ministry for Petroleum and Mining
3rd Floor, Works Building,
Ngong Road,
P.O. Box 30009-00100
Nairobi, Kenya
Email:cs@mining.go.ke
Tel: +254 20 2727434 or +254 20 2300190

The sealed envelope to be dropped at the office of the Director, HRM &D, Works Building 2nd Floor.

Deadline for receipt of applications is 2th April, 2020

An applicant who will not have received communication from the Ministry within a month from the date of the deadline, should consider their applications unsuccessful.

The Ministry for Petroleum and Mining, avails equal engagement opportunities to all Kenyans. Women, Persons Living with Disabilities, the marginalized and minorities are encouraged to apply. Any form of canvassing shall lead to automatic disqualification. Only shortlisted candidates shall be contacted.