

**TENDER No.
MOPM/SDP/OT/08/2019-2020
FOR**

PROVISION OF METERING SERVICE AND TECHNICAL SUPPORT FOR DISPENSING LIQUEFIED PETROLEUM GAS (LPG) FROM 6KG LPG CYLINDERS FITTED WITH CAMPING VALVES

Please refer to the **Tender for Provision of Metering Service and Technical Support for dispensing Liquefied Petroleum Gas (LPG) From 6KG Lpg Cylinders Fitted With Camping Valves Tender No. MOPM/SDP/OT/08/2019-2020** that was advertised on 11th February 2020.

We hereby issue this 1st addendum as below, after requests for clarification were sought as quoted below:

No.	Bidder's Query / Clarification Request (Extract as per Tender document originally uploaded)	MOPM Response and/or amendment to the tender																				
1	<p>1.2 The tender specifications are detailed in the Tender Documents:</p> <table border="1"> <thead> <tr> <th style="text-align: center;">ITEM No.</th> <th style="text-align: center;">DESCRIPTION</th> <th style="text-align: center;">QTY No.</th> <th style="text-align: center;">TENDER SECURITY (KES / USD)</th> <th style="text-align: center;">CATEGORY FOR BIDDERS</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>PROVISION OF SMART METERING SERVICE AND TECHNICAL SUPPORT FOR DISPENSING LIQUEFIED PETROLEUM GAS (LPG) FROM 6KG LPG CYLINDERS FITTED WITH CAMPING VALVES</td> <td style="text-align: center;">80,000</td> <td style="text-align: center;">KES 2,400,000 (USD 24,000)</td> <td style="text-align: center;">INTERNATIONAL TENDER</td> </tr> </tbody> </table>	ITEM No.	DESCRIPTION	QTY No.	TENDER SECURITY (KES / USD)	CATEGORY FOR BIDDERS	1	PROVISION OF SMART METERING SERVICE AND TECHNICAL SUPPORT FOR DISPENSING LIQUEFIED PETROLEUM GAS (LPG) FROM 6KG LPG CYLINDERS FITTED WITH CAMPING VALVES	80,000	KES 2,400,000 (USD 24,000)	INTERNATIONAL TENDER	<p>1.2 The tender specifications are detailed in the Tender Documents:</p> <table border="1"> <thead> <tr> <th style="text-align: center;">ITEM No.</th> <th style="text-align: center;">DESCRIPTION</th> <th style="text-align: center;">QTY No.</th> <th style="text-align: center;">TENDER SECURITY (KES / USD)</th> <th style="text-align: center;">CATEGORY FOR BIDDERS</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF CYLINDER SMART METERS FOR DISPENSING LIQUEFIED PETROLEUM GAS (LPG) FROM 6KG LPG CYLINDERS FITTED WITH CAMPING VALVES AND ITS TECHNICAL SUPPORT SERVICES</td> <td style="text-align: center;">40,000</td> <td style="text-align: center;">KES 5,600,000 (USD 56,000)</td> <td style="text-align: center;">INTERNATIONAL TENDER</td> </tr> </tbody> </table>	ITEM No.	DESCRIPTION	QTY No.	TENDER SECURITY (KES / USD)	CATEGORY FOR BIDDERS	1	SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF CYLINDER SMART METERS FOR DISPENSING LIQUEFIED PETROLEUM GAS (LPG) FROM 6KG LPG CYLINDERS FITTED WITH CAMPING VALVES AND ITS TECHNICAL SUPPORT SERVICES	40,000	KES 5,600,000 (USD 56,000)	INTERNATIONAL TENDER
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2	<p>1.7 Completed tender documents are to be enclosed in plain sealed envelopes marked with tender Name, and reference number to be deposited in the Tender Box at Ministry's Reception Area on 24th Floor or be addressed to:</p> <p style="text-align: center;">The Principal Secretary, Ministry of Petroleum and Mining State Department for Petroleum P.O. Box 51614-00100, NAIROBI</p> <p style="text-align: center;">so as to be received on or before 4th March, 2020 at 10.00a.m</p>	<p>1.7 Completed tender documents are to be enclosed in plain sealed envelopes marked with tender Name, and reference number to be deposited in the Tender Box at Ministry's Reception Area on 24th Floor or be addressed to:</p> <p style="text-align: center;">The Principal Secretary, Ministry of Petroleum and Mining State Department for Petroleum P.O. Box 51614-00100, NAIROBI</p> <p style="text-align: center;">so as to be received on or before 16th March, 2020 at 10.00a.m</p>																				

3	<p>2.14.2 Tender security (Bid bond) of either Kenya Shillings Two Million, Four Hundred Thousand Only (Kshs 2,400,000) or United States Dollars Twelve Four Thousand only (US\$ 24,000);in form of a Bank guarantee from a bank licensed and operating in Kenya or another bank recognized by the Central Bank of Kenya. Tender security from an Insurance Company duly recognized by the Insurance Regulatory Authority and listed in the Public Procurement Regulatory Authority of Kenya (PPRA) website is also acceptable. This <i>shall</i> be in the format provided in the tender document</p>	<p>2.14.2 Tender security (Bid bond) of either Kenya Shillings Five Million, Six Hundred Thousand Only (Kshs 5,600,000) or United States Dollars Fifty six Thousand only (US\$ 56,000);in form of a Bank guarantee from a bank licensed and operating in Kenya or another bank recognized by the Central Bank of Kenya. Tender security from an Insurance Company duly recognized by the Insurance Regulatory Authority and listed in the Public Procurement Regulatory Authority of Kenya (PPRA) website is also acceptable. This <i>shall</i> be in the format provided in the tender document</p>
4	<p>2.17.2 The inner and outer envelopes shall:</p> <p>a) be addressed to the Procuring entity at the address given in the Invitation to Tender:</p> <p>b) bear, tender number and name in the Invitation for Tenders and the words, “DO NOT OPEN BEFORE 4th March, 2020 at 10:00a.m, 2020 (EAST AFRICA TIME).”</p>	<p>2.17.2 The inner and outer envelopes shall:</p> <p>c) be addressed to the Procuring entity at the address given in the Invitation to Tender:</p> <p>d) bear, tender number and name in the Invitation for Tenders and the words, “DO NOT OPEN BEFORE 16th March, 2020 at 10:00a.m, 2020 (EAST AFRICA TIME).”</p>
5	<p>2.18.1 Tenders must be received by the Procuring entity at the address specified under paragraph 2.17.2 not later than 4th March, 2020 at 10:00a.m (East Africa Time).</p>	<p>2.18.1 Tenders must be received by the Procuring entity at the address specified under paragraph 2.17.2 not later than 16th March, 2020 at 10:00a.m (East Africa Time).</p>
6	<p>2.20.1 The Procuring entity will open all tenders in the presence of tenderers’ representatives who choose to attend on 4th March, 2020 at 10:00a.m (East Africa Time) and in the location specified in the Invitation to Tender. The tenderers’ representatives who are present shall sign a register evidencing their attendance</p>	<p>2.20.1 The Procuring entity will open all tenders in the presence of tenderers’ representatives who choose to attend on 16th March, 2020 at 10:00a.m (East Africa Time) and in the location specified in the Invitation to Tender. The tenderers’ representatives who are present shall sign a register evidencing their attendance</p>
7	<p>2.26.1 Preference where allowed in the evaluation of tenders shall not exceed 15%</p>	<p>2.26.1 Preference where allowed in the evaluation of tenders shall be as prescribed in the Public Procurement and Asset Disposal Act (PPADA 2015).</p>

2.33 Appendix to Instructions to tenderers

INSTRUCTIONS TO TENDERERS REFERENCE	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
2.1.1	<p>(c) Audited accounts for the last immediate two years, 2017, 2018 In case of a Joint Venture audited accounts of the principal partner shall be submitted</p> <p>(e) Tender security (Bid bond) of either Kenya Shillings Two Million, Four Hundred Thousand Only (Kshs2,400,000) or United States Dollars Twenty Four Thousand Only (US\$ 24,000);in form of a Bank guarantee from a bank licensed and operating in Kenya or another bank recognized by the Central Bank of Kenya. Tender security from an Insurance Company duly recognized by the Insurance Regulatory Authority and listed in the Public Procurement Regulatory Authority of Kenya (PPRA) website is also acceptable.</p> <p style="text-align: center;">The bid security <i>shall</i> be in the format provided in the tender document</p> <p>2.1.1 (viii) Properly bound (spiral or perfect cover, hard copy or case bound) paginated, serialized tender document (each page of the tender submission must have a number and the numbers must be in chronological order). For pagination, the number system to be used are numerical numbers, i.e.1, 2, 3, 4, 5, 6, 7, 8, 9,10,.....n.</p>
	<p>(IV) Letter of Manufacturer's Authorization from a licensed manufacturer of the meter complete with its components and/or fittings (<i>mechanical connection that interfaces with the 6kg camping valve as</i></p>

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	<p>(IV) Letter of Manufacturer's Authorization for production, importation, transportation & storage from a licensed manufacturer of the meter complete with its components and/or fittings (<i>mechanical connection that</i></p>

	<p><i>specified in KS 201: 2007, a low pressure regulator that can deliver gas at the correct appliance pressure and a standard interface connection) with a confirmation of their brand name addressed directly to the Principal Secretary ,Ministry of Energy and Petroleum, State Department for Petroleum, authorizing the tenderer to supply the meter it proposes to supply.</i></p> <p>It is the responsibility of the tenderer to research on the firms recognized by the Kenya Bureau of Standards (KEBS) and whose certificates will be accepted.</p>	<p><i>interfaces with the 6kg camping valve as specified in KS 201: 2007, a low pressure regulator that can deliver gas at the correct appliance pressure and a standard interface connection) with a confirmation of their brand name addressed directly to the Principal Secretary ,Ministry of Petroleum and Mining, State Department for Petroleum, authorizing the tenderer to supply the meter it proposes to supply.</i></p> <p>It is the responsibility of the tenderer to research on the firms recognized by the Kenya Bureau of Standards (KEBS) and whose certificates will be accepted.</p>								
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	<p><i>procuring entity's selected locations in a manner to be specified in the contract.</i></p>	<p><i>inspection & acceptance. Successful tenderer shall be required to set up a test-kit at the point of delivery for purposes of testing</i></p> <p><i>Payment for Training services shall be made on completion of the training.</i></p> <p><i>Initial annual Payment for Technical & System Services shall be made upon successful installation & commissioning of the system and upon successful User Acceptance Testing (UAT)</i></p> <p><i>Notes:</i></p> <ol style="list-style-type: none"> <i>1. Technical Support Services shall entail but not limited to; Initial Meter Installation, Meter Upgrades, Top-Up Path Stickers, Safety sticker, provision & hosting of a dedicated Server, and Back-Up Services</i> <i>2. System Support Services shall entail but not limited to Software Support, Software Upgrades, Call Center / Customer Relations Management (CRM) Support, Mobile App (Android & iOS) support, Connectivity Support, Asset Tracking, USSD & Pay bill Support.</i>
10	<p>5.3 PARTICULARS</p> <p>B. TENDER TYPE</p> <p>This is an international open tender for the support of the LPG metering system And all related hardware & software.</p>	<p>5.3 PARTICULARS</p> <p>B. TENDER TYPE</p> <p>This is an international open tender for Supply, Delivery, Installation & Commissioning of Cylinder Smart Meters for dispensing Liquefied Petroleum Gas (LPG) from 6KG LPG Cylinders fitted with camping valves and its Technical Support Services</p>
11	<p>Audited accounts – What of companies that have been in existence for less than two years?</p>	<p>Shall remain as outlined in the Tender Document originally advertised on 11th February, 2020</p>
12	<p>Pagination/ serialization of the document – Clarify on the modalities of</p>	<p>- Pagination will be numerical</p>

	pagination	<ul style="list-style-type: none"> - Pagination will be done on every page where there is information - Not a must for blank pages and/or dividers - Audited accounts and all attachments must be paginated in the sequence of the entire document 																																								
13	Pricing – What currency should the price be quoted in?	<ul style="list-style-type: none"> - Prices should be submitted in a either Kenya Shillings (KShs) or United States Dollars (USD) - The exchange rate to be applied will be the Central Bank of Kenya (CBK) prevailing rate at the closing date of the tender. - The rates will be available on the Central Bank of Kenya (CBK) website on the closing date of the tender 																																								
14	<p>SECTION VI – SCHEDULE OF REQUIREMENTS</p> <p>The tenderer shall give the proposed delivery schedule which shall be used as part of the evaluation criteria given in Section II – Instructions to tenderers.</p> <table border="1" data-bbox="181 619 1122 871"> <thead> <tr> <th>No.</th> <th>Item Description</th> <th>Units of Measure</th> <th>Projected Annual Quantity</th> <th>Proposed Service Schedule</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Provision of Installation and Administration Charges</td> <td>Per Active Meter per Month</td> <td>80,000</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	No.	Item Description	Units of Measure	Projected Annual Quantity	Proposed Service Schedule	1	Provision of Installation and Administration Charges	Per Active Meter per Month	80,000							<p>SECTION VI – SCHEDULE OF REQUIREMENTS</p> <p>The tenderer shall adhere to the delivery schedule below which shall be used as part of the evaluation criteria given in Section II – Instructions to tenderers.</p> <table border="1" data-bbox="1162 619 2130 922"> <thead> <tr> <th>No.</th> <th>Item Description</th> <th>Units of Measure</th> <th>Projected Annual Quantity</th> <th>Proposed Service Schedule</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply, & Delivery of Cylinder Smart Meters (Pre-paid Meters) as per specifications</td> <td>No</td> <td>40,000</td> <td>8weeks</td> </tr> <tr> <td>2</td> <td>Training of Project Personnel</td> <td>No</td> <td>50</td> <td>5 days</td> </tr> <tr> <td>3</td> <td>Technical Support Services</td> <td>Lot</td> <td></td> <td>1 year</td> </tr> <tr> <td>4</td> <td>System Support Services</td> <td>Lot</td> <td></td> <td>1 year</td> </tr> </tbody> </table>	No.	Item Description	Units of Measure	Projected Annual Quantity	Proposed Service Schedule	1	Supply, & Delivery of Cylinder Smart Meters (Pre-paid Meters) as per specifications	No	40,000	8weeks	2	Training of Project Personnel	No	50	5 days	3	Technical Support Services	Lot		1 year	4	System Support Services	Lot		1 year
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15	<p>SECTION VII – PRICE SCHEDULE FOR SERVICES</p> <p>Name of tenderer ___ Tender Number ___ Page __ of ___</p> <p>A. PRICE SCHEDULE ONE – INSTALLATION AND ADMINISTRATION CHARGES</p> <table border="1" data-bbox="181 1241 1122 1481"> <thead> <tr> <th>NO.</th> <th>ITEM DESCRIPTION</th> <th>UNITS OF MEASURE</th> <th>UNIT COST INCLUSIVE OF ALL APPLICABLE TAXES (Specify currency)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Provision of</td> <td>Per Active</td> <td></td> </tr> </tbody> </table>	NO.	ITEM DESCRIPTION	UNITS OF MEASURE	UNIT COST INCLUSIVE OF ALL APPLICABLE TAXES (Specify currency)	1	Provision of	Per Active		<p>SECTION VII – PRICE SCHEDULE FOR GOODS & SERVICES</p> <p>Name of tenderer ___ Tender Number ___ Page __ of ___</p> <p>PRICE SCHEDULE ONE – Supply, Delivery, Installation & Commissioning Of Cylinder Smart Meters For Dispensing Liquefied Petroleum Gas (Lpg) From 6kg Lpg Cylinders Fitted With Camping Valves And Its Technical Support Services</p> <table border="1" data-bbox="1162 1270 2056 1492"> <thead> <tr> <th>NO.</th> <th>ITEM DESCRIPTION</th> <th>UNITS OF MEASURE</th> <th>Quantity</th> <th>UNIT COST INCLUSIVE OF ALL APPLICABLE TAXES (Specify currency)</th> <th>DELIVERY PERIOD</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply, & Delivery of Cylinder Smart Meters (Pre-paid</td> <td>No</td> <td>40,000</td> <td></td> <td></td> </tr> </tbody> </table>	NO.	ITEM DESCRIPTION	UNITS OF MEASURE	Quantity	UNIT COST INCLUSIVE OF ALL APPLICABLE TAXES (Specify currency)	DELIVERY PERIOD	1	Supply, & Delivery of Cylinder Smart Meters (Pre-paid	No	40,000																						
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					3	Technical Support Services	Lot		
					4	System Support Services	Lot		
				<p>Note:</p> <ol style="list-style-type: none"> 1. Bidders MUST quote for each item separately. Those who quote for items as a LOT shall be disqualified 2. System Support Services shall be renewed annually subject to satisfactory performance 3. For Inspection and tests of goods and services supplied, refer to clause 3.8 as described in General Conditions of Contract 					
16	Non-Disclosure Agreement			On – contract signing					
17	What would be the constitution of Joint Ventures?			Refer to Tender Document Clause 2.25					
18	How will cylinder tracking be handled?			<ul style="list-style-type: none"> - Using Cylinder Serial numbers. - The Cylinder Serial numbers will be unique and shall be populated within the system - Every unique serial number shall be matched with the Cylinder Smart Meter at initial installation and subsequently during cylinder exchange/ swapping/refill, the serial number of the refilled cylinder will be updated in the Cylinder Smart Meter. 					
19	Delivery Timelines?			The tenderer should note that the acceptable delivery timelines will be 8weeks after signing of contract Delivered Duty Paid (DDP) to National Oil’s Nairobi Terminal (NNT), Nanyuki Road, Industrial Area, Nairobi, Kenya and that the work plan shall be binding.					
20	Region of project roll out			Nairobi County					